

## ***Delegated Decisions by Cabinet Member for Transport Management***

***Thursday, 25 April 2024 at 10.00 am  
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on \_\_\_\_\_ unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Martin Reeves  
Chief Executive

Date Not Specified

*Committee Officer:*                    **Democratic Services**  
*email:*committeesdemocraticservices@oxfordshire.gov.uk

*Note:*    *Date of next meeting: 23 May 2024*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

See guidance below.

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk).

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

### 4. Minutes of the Previous Meeting (Pages 1 - 10)

To confirm the minutes of the meeting held on 21 March 2024 to be signed by the Chair as a correct record.

### 5. Bus Services Contracts Autumn 2024 (Pages 11 - 24)

*Cabinet Member:* Cabinet Member for Transport Management

*Forward Plan Ref:* 2024/014

*Contact:* Dave Harrison, Public Transport Team Leader  
([Dave.Harrison@oxfordshire.gov.uk](mailto:Dave.Harrison@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT5**).

**The Cabinet Member is RECOMMENDED to:**

- (a) **Approve a procurement process to secure new and continued bus service provision in Didcot, Oxford and West Oxfordshire;**
- (b) **Approve use of surplus ENCTS and LABSG for new contracts as detailed in Annex A; and**
- (c) **Delegate approval of final contract awards, and the use of ENCTS and LABSG on additional services as necessary, to the Director of Transport & Infrastructure.**

## **6. Road Safety - RAF Barford St John (Pages 25 - 40)**

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/082

*Contact:* Matt Archer, Portfolio Manager – Central Programme Delivery  
([Matt.Archer@oxfordshire.gov.uk](mailto:Matt.Archer@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT6**)

**The Cabinet Member is RECOMMENDED to;**

- a) **Accept on behalf of the County Council the DfT provided grant of £1.26m**
- b) **Approve the full scope of proposed works as provided in this report.**
- c) **Permit Officers to make reasonable adjustments, inclusions, omissions etc to the package of works as may be considered appropriate/necessary during the scheme's development / delivery.**

## **7. Blackbird Leys District Centre, Oxford - Proposed Highway Waiting Restrictions and Highway Improvements (Pages 41 - 70)**

*Cabinet Member:* Cabinet Member for Transport Management

*Forward Plan Ref:* 2024/053

*Contact:* Julian Richardson, Highway Agreements Engineer  
([julian.richardson@oxfordshire.gov.uk](mailto:julian.richardson@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT7**).

**The Cabinet Member for Transport Management is RECOMMENDED to approve the following as advertised:**

- a) **New 'No Waiting at Any Time' (double yellow lines) parking prohibition on both sides of Blackbird Leys Road,**

- b) Two new 'Tiger' crossings for use by pedestrians & pedal cycles on Blackbird Leys Road,
- c) New 'Zebra' crossing (for use by pedestrians) on Cuddeson Way, and
- d) Sections of new shared & segregated cycle paths along both sides of Blackbird Leys Road.

**8. Proposed Permit Parking Zone - Main Road (Access Road), Long Hanborough** (Pages 71 - 76)

*Cabinet Member:* Cabinet Member for Transport Management

*Forward Plan Ref:* 2024/051

*Contact:* James Whiting, Parking Schemes and Traffic Orders Team Leader  
([James.Whiting@oxfordshire.gov.uk](mailto:James.Whiting@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT8**).

The Cabinet Member for Transport Management is **RECOMMENDED** to approve the following as advertised:

- a) Proposed permit bays – Monday to Saturday 8am to 6pm in the Main Road service road between No.228 (Windrush) and No. 222 (Evenlode Cottages) and adjacent to Nos.220a & 220b, and
- b) Replace the existing single yellow lines `No Waiting Monday to Friday 11am-12noon` in the Main Road service road, with Double Yellow Lines (No waiting at any time), except the section of road adjacent to the access of No.220, where an access protection marking (white line) will be provided.

**9. Proposed two way cycling - Sheep Street, Bicester (experimental order) 2024** (Pages 77 - 116)

*Forward Plan Ref:* 2024/070

*Contact:* Hanai, Faour, Assistant Transport Planner

([Hanai.Faour@oxfordshire.gov.uk](mailto:Hanai.Faour@oxfordshire.gov.uk)), Jacqui Cox, Place Planning North Manager  
([Jacqui.Cox@oxfordshire.gov.uk](mailto:Jacqui.Cox@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT9**).

The Cabinet Member is **RECOMMENDED** to:

- a) Approve the introduction of an Experimental Traffic Regulation Order to permit two-way cycling throughout Sheep Street, Bicester and thus temporarily superseding the existing 'no-cycling' order.

**10. Proposed shared footway/ cycleways - East Carterton** (Pages 117 - 130)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/040

*Contact:* Julian Richardson, Highway Agreements Engineer,  
([julian.richardson@oxfordshire.gov.uk](mailto:julian.richardson@oxfordshire.gov.uk))

Report by Corporate Director Environment & Place (**CMDTMT10**).

**The Cabinet Member for Transport Management is RECOMMENDED to**

- a) **Approve the shared-use foot & cycleways on Upavon Way, Carterton Road, Marsh Way/Norton Way, and Brize Norton Road in Carterton as advertised.**

**11. Eaton Hastings: A417 - 40mph Speed Limit Proposals** (Pages 131 - 136)

*Cabinet Member:* Cabinet Member for Transport Management

*Forward Plan Ref:* 2024/028

*Contact:* Anthony Kirkwood, Vision Zero Team Leader  
([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT11**).

**The Cabinet Member for Transport Management is RECOMMENDED to:**

- a) **Approve the introduction of a 40mph speed limit on the A417 at Eaton Hastings as advertised.**

**12. Little Faringdon: 20 Mph Speed Limit Proposals** (Pages 137 - 142)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/042

*Contact:* Anthony Kirkwood, Vision Zero Team Leader  
([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT12**).

**The Cabinet Member for Transport Management is RECOMMENDED to:**

- a) **Approve the introduction of 20mph speed limits in Little Faringdon as advertised.**

**13. Shipton under Wychwood: Village 20mph Limit Proposals** (Pages 143 - 154)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/036

*Contact:* Anthony Kirkwood, Vision Zero Team Leader  
([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Corporate Director for Environment and Place (**CMDTMT13**).

**The Cabinet Member for Transport Management is RECOMMENDED to:**

- a) Approve the introduction of 20mph speed limits in Shipton under Wychwood as advertised.

#### **14. Steeple Aston: 20 Mph Speed Limit Proposals** (Pages 155 - 170)

*Cabinet Member: Transport Management*

*Forward Plan Ref: 2024/048*

*Contact: Anthony Kirkwood, Vision Zero Team Leader*

*([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))*

Report by Corporate Director for Environment and Place (**CMDTMT14**).

**The Cabinet Member for Transport Management is RECOMMENDED to:**

- a) Approve the introduction of 20mph speed limits in Steeple Aston as advertised.

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.